

## Edinburgh Community Mental Health and Wellbeing Funding: Guidance

### 1: Who can apply?

Applications can be accepted from a range of voluntary, ‘not for profit’ organisations, associations, groups and clubs or consortiums/partnerships which have a strong community focus for their activities. The range of organisations that can apply are:

- Scottish Charitable Incorporated Organisations (SCIO)
- Unincorporated Associations
- Companies Limited by Guarantee
- Trusts
- Not-for-profit company or asset locked company or Community Interest Companies (CIC)
- Cooperative and Community Benefit Societies
- Community councils

We are happy to consider mechanisms to fund un-constituted groups, please get in touch to discuss options at [funding@evoc.org.uk](mailto:funding@evoc.org.uk).

### 2: What can be funded?

a) Allocations made by the fund must support additionality – this means it can go towards additional capacity for existing activities or new activities. It cannot be used to fund what you already deliver.

b) Proposals must provide support within the City of Edinburgh local authority area.

c) The fund is to support adults, defined as those aged 16 and over. There is no upper age limit. Where work is proposed to support families, the main focus of the proposal should be to support the adult members of the family.

d) While the emphasis of the fund is on supporting groups and communities it is acknowledged that individual support is also very much in demand and is necessary, especially where it helps to build confidence for an individual to participate more actively in their community.

e)

We will fund	We cannot fund
Equipment	Contingency costs, loans, endowments or interest
One-off events	Electricity generation and feed-in tariff payment
Hall hire for community spaces	
Small capital spend up to £10,000 (i.e. land or building projects – see details here <sup>i)</sup> )	Political or religious campaigning
Staff costs (noting this is a 2 year fund therefore one off or fixed term)	Profit-making/fundraising activities
Training costs	VAT you can reclaim
Transport	Statutory activities
Utilities/running costs/management	Overseas travel
Volunteer expenses	Alcohol
Helping people to stay safe (PPE for small gatherings/group activity)	

### 3: How much can I apply for?

There are two main streams of funding:

- Up to £2.5k
- Between £2.5-£20k

The form is the same for each stream, but it is expected that the upper word limit might not be needed for the smaller proposals. The process will be more streamlined for the smaller amounts.

In discussions around the allocation of funding it is possible that changes to the amounts will be negotiated – this could involve amounts going up or down, in order to ensure that the fund meets all needs as proportionately as possible.

Partnership proposals are welcomed, and the thresholds apply to each organisation rather than to the proposal as a whole.

While the upper amount is £20k, it is intended for a significant amount of the fund to be allocated in smaller amounts of up to £10k. Larger proposals should outline why the upper limit is necessary to achieve the relevant outcomes.

The fund is expected to be for two years but currently only one year has been confirmed, and so applications are formally for one year only. If the second year is confirmed then a process around evaluating what is working will be carried out and it is expected that many allocations would be extended, rather than a new process of application being implemented.

### 4: What are the fund priorities?

The main priority of this fund is to support communities disproportionately impacted by the pandemic, which are detailed in the Partnership Plan. Greater priority will be given to proposals supporting people and communities experiencing multiple marginalisation – i.e. who belong to more than one of the groups outlined.

Other priorities for the funding are outlined in the Partnership Plan, the summary of collective advocacy discussions and the summary of partnership discussions.

### 5: How do I apply?

The first step is to fill in this Expression of Interest form. This is a very brief form asking you a few key questions about how you'd like to use the fund. This is an online form but there is a Word document available for you to prepare the relevant text. Please do not e-mail us the Word document.

You also need to e-mail the last two years of accounts to [funding@evoc.org.uk](mailto:funding@evoc.org.uk) with your organisation name in the subject line, and your income for 2020/21 listed in the body of the e-mail.

### 6: How will the process work after I submit an Expression of Interest?

For proposals under £2.5k this should be all you need to provide, although you might be contacted for clarification purposes, and this will happen before the end of January.

For proposals above £2.5k you should expect to take part in a further discussion in mid-January to find out more about the proposal. Dates and times will be published [here](#) in early December.

The Partnership Plan sets out more detail around this process.

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<sup>1</sup> Please make sure you own the land or building, have a lease that can't be ended for five years, have a letter from the owner saying the land or building will be leased to you for at least five years, or an official letter from the owner or landlord that says you're allowed to do work on the building) - you should also think about getting planning permission for the work too.